



Coronavirus Information for Our Practice

The health and safety of our clients and team members are always our top priority. We at The Gathering Space are committed to the rigorous application of [CDC recommended practices](#) and common-sense habits to help our team members and clients stay safe and healthy.

Precautions We're Taking

While we already take many measures to ensure that our office suite is clean and safe for all, we are taking extra precautionary measures with the growing concerns regarding the coronavirus. Here are some of the steps we are following for in-office visits:

Prescreening

Each client will be checked-in upon arrival. During this time, clients will be screened for any COVID related symptoms by both questioning and observation. Clients will also have body temperature taken by contactless thermometer. Any clients with symptoms or a fever of 100.4 or greater will be asked to reschedule their appointment.

Social Distancing

Our practice has small amounts of traffic and our waiting room is usually uncrowded. With that, our team members are taking care to keep as much distance as possible from clients and each other. Support persons who wish to accompany someone to an appointment are asked to wait in the car instead of the waiting room.

Personal Protective Equipment (PPE)

Clients and staff will be required to wear a mask while in the office whenever social distance (6ft) is not possible or reasonable. Disposable masks will be available to all clients (and staff), but clients (and staff) are also encouraged to bring their own PPE from home, especially if their own PPE provides higher levels of protection. In most cases clients and staff can maintain social distancing guidelines. For necessary exceptions, such as check-ins, screenings, therapeutic activity, etc., clients and staff will be required to wear a face mask at all times. We will also be limiting any person-to-person physical contact with adults and children (e.g., offering a friendly nod or smile vs a hug, pat, or handshake).

Disinfecting of Surfaces

A designated team member will use a disinfectant wipe that meets or exceeds CDC guidelines to cleanse surfaces such as doorknobs, countertops, chairs, credit card terminals, phones and our bathroom surfaces. Frequently touched areas and items will be sanitized and disinfected during and after each workday. Full office detailed cleaning is planned for each week.

Hand Sanitation

Our team members are following the recommended handwashing practices of washing with soap and water for at least 20 seconds and ask you to do the same. We will wash our hands often. We will apply hand sanitizer at the beginning and end of each in-person session and invite you to join us.

Fee Collection

The Square terminal used for collecting copays/fees will be disinfected before and after obtaining your signature and charging your card.

Our Sick Policy: If You're Not Feeling Well

We have required that all team members are to remain home if they have any signs of cold or flu symptoms. We are asking that our clients do the same. If you have any cold or flu symptoms, please do not come to the office while ill and for at least 7 days after your symptoms subside. Staff who test positive for COVID-19 will be asked to quarantine for a minimum of 14 days and until symptoms are no longer present. Additionally, other staff and clients who have come in contact with such staff will be notified.

We don't want you to miss your therapy sessions! Please let us know if you're not feeling well or are uncomfortable coming into the office so that we can offer you phone sessions or secure video chat options.

Feel free to contact us via phone (919-504-1022) or email (mail@thegatheringspaceonline.com) with any questions regarding this document.

Stay Safe!

The TGS Team